



## **Customer Service/Collections Representative**

White Mountain Oil & Propane, a local family-owned business, is seeking a team player with a positive attitude.

Ideal candidate has strong customer service skills and is comfortable interacting with people. A collections background is helpful. This position requires multi-tasking in a busy heating/fuels company.

This is a full-time position.

We offer a full benefits package including paid vacation, holidays, health & dental insurance, 401 (K), and profit sharing.

### **Minimum requirements:**

High School Diploma, valid driver's license, proficiency in the use of Microsoft Excel, Word and Outlook required.

Qualified applicants should mail or email a resume to:

White Mountain Oil & Propane

Attn: Toni Nichols

PO Box 690, North Conway, NH 03860

Fax: (603) 356-7181

[jobs@whitemountainoil.com](mailto:jobs@whitemountainoil.com)

You may also find our application at

[www.whitemountainoil.com/jobs](http://www.whitemountainoil.com/jobs)

**No phone calls please**

White Mountain Oil & Propane is an equal opportunity employer.